

**Minutes of the Annual Meeting of Stanford Dingley Parish Council held on
Tuesday 13th June 2017 at 7.30pm in St. Denys' Church, Stanford Dingley.**

Present: Cllr. Mark Hawkesworth; Cllr. Christopher Dent; Cllr. Harry Fullerton; Cllr. Dawn Bellin; Cllr. Jane Body; Mrs. Helen Pratt (Clerk); District Cllr. Graham Pask; District Cllr. Quentin Webb.

Others: Mr. Stuart Logan.

1. Apologies.

There were no apologies of absence.

2. Open Session.

There were no members of the public present.

3. Declaration of Interests.

There were no declarations of interest.

4. Minutes of meetings held on Monday 3rd April 2017

4.1 Approval of the minutes.

The minutes of the meeting held on Monday 3rd April 2017 were agreed as a true record and signed by the Chairman.

4.2 To consider matters arising from the minutes:

There were no matters arising no covered elsewhere in the minutes.

5. Clerk's Report

5.1 Internal Audit

5.1.1 Comments from the Internal Auditor

The internal auditor raised a number of points about the Clubroom, most of which were easily answered or explained. Once the refurbishment has been completed, the asset register will need to be updated to reflect the expenditure.

5.1.2 Statement of Governance

Members **resolved** to approve the Annual Statement of Governance for the year ending 31st March 2017.

5.1.3 To Approve the Accounts for FY16/17

Members **resolved** to approve the Statement of Accounts for the year ending the 31st March 2017.

5.2 Finances

5.2.1 To Approve the Financial Statement.

Prior to the meeting, the Clerk circulated a financial statement for the period 1st April 2017 to 13th June 2017. Members **resolved** to approve this statement.

5.3 Clerk Training

The Clerk is keen to complete the 'Certificate in Local Council Administration' (CiLCA). This would result in SDPC having a qualified Clerk and would have the potential for SDPC to have the General Power of Competence. The cost of the course (with the SLCC) and registration is £550 (excluding VAT). The Clerk has suggested that Bucklebury PC contribute half of the cost, with Stanford Dingley and Frilsham paying a quarter of the cost. SDPC **resolved** to support the Clerk in this training.

5.4 Correspondence.

The following correspondence has been received:

5.3.1 County Court Claim.

The applicant of planning applications 16/01056/FUL and 16/03377/CERTE, Mr. David Alderton, lodged a County Court Claim against SDPC, Bucklebury PC and Mr. Stuart Logan on 6th June 2017. This claim is for the costs he chose to incur in proving a Certificate of Lawfulness for his property. This is as a result of observations made on application 16/01056/FUL, which Mr. Alderton believes resulted in WBC recommending that he submit a Certificate of Lawfulness. SDPC has 14 days in which to respond to the claim, or the option to defend the claim and extend this time period to 28 days. It was **resolved** to defend the claim and extend the time to respond to 28 days.

6. Planning.

6.1 Planning applications to be considered:

6.1.1 **17/01051/FULD – Saffron House**

Demolition of barn and construction of new dwelling.

SDPC has **no objection** to this application.

6.1.2 **17/01408/FULD – Land adjacent to Middle Cottage.**

Section 73A: Variation of condition (2) approved plans of approved application 16/00650/FULD: New 3 bedroom house and demolition of foundations of extant scheme as well as foundations of earlier buildings remaining on site.

SDPC has **no objection** to this application.

6.2 Planning Decisions made by WBC:

6.2.1 **17/00510/HOUSE – Blossom Cottage (former Stanford Farm Barns).**

Construction of a detached three-bay garage/carport.

SDPC **objected** to this application which has been **refused** by WBC.

6.2.2 **16/03640/FULD - Land adjacent to Middle Cottage.**

Section 73A: Variation of condition (2) approved plans of approved application 16/00650/FULD: New 3-bedroom house and demolition of foundations of extant scheme as well as foundations of earlier buildings remaining on site.

SDPC **supported** this application subject to the garage being moved to the NW side of the land. This application was **approved** by WBC without any amendments.

6.3 Planning Training.

There is to be a Planning training session with Bob Dray (WBC Senior Planning Officer) at the Memorial Hall, Upper Bucklebury on Monday 26th June at 8pm.

7. District Councillors Report.

District Councillors had no particular information to share.

8. Club Room.

Mr. Logan congratulated all those involved with the refurbishment of the Clubroom.

8.1 To Receive an Update on Progress.

Cllr. Dent reported that building work and the first fix of the electrics are now complete. By the end of the coming weekend all of the walls should be primed. This will leave the kitchen and timber cladding to be installed.

8.2 To Review Progress against the Budget.

Cllr. Dent commented that the project may run over budget by £800. This is mainly due to the cost of heaters and decorating materials. There is some uncertainty of the cost of the water heater which could cost £300 or £600.

A proposal for a third phase to incorporate guttering, external paths and other external items is being considered.

9. Defibrillator.

Heartstart Thatcham has ordered a defibrillator and cabinet for Stanford Dingley which is due to arrive shortly. It was agreed that the defibrillator should be placed inside the telephone box outside The Bull. Cllr. Hawkesworth will talk to Paul Lemm about

installation of the defibrillator.

More parishioners need to be encouraged to complete a training session so they are aware of how easy defibrillators are to use.

10. Date of next meeting:

SDPC – 7.30pm, Monday 2nd October 2017 provisionally in the Clubroom.

There being no further business, the meeting closed at 8.35pm.

Signed:

Date: